



Date Adopted: 10/25/83

Date Revised: 07/27/16

Date Reviewed: 07/27/16

Policy 301

Service Connections

POLICY:

1. The member must provide the meter loop, including socket and breaker, for his/her service.
 - (a) If the Cooperative is requested to install the meter loop for a new service, the Cooperative will install it at no charge to the Member, provided, however, that the meter loop is completed and made available at the time of construction of the new service. If the meter loop is not available at the time of construction and the Cooperative must make a special trip to install the meter loop, then the Member will be charged the actual cost for installation. For all other meter loop work requested by the Consumer, including changing meter loops, the Cooperative will charge the Member the actual cost of doing the work.
2. Prior to or upon commencement of electrical wiring, the member (or member's electrician) must submit a Request for Electrical Permit to the State of Montana Electrical Safety Bureau. The member must provide a copy of the Permit to the Cooperative prior to connection of the service.
3. Security Deposit:
 - (a) A security deposit may be required at the time of connection if a credit investigation reveals any of the following: insufficient references, excess obligations, insufficient credit file, or delinquent credit obligations. In addition to other references, the applicant must have a good credit rating with his/her prior electric utility. If required, the security deposit shall be the greater of \$100.00 or twice the average monthly winter bill or twice the average monthly summer bill, whichever is greater. Winter electric bills are from November through April, and summer electric bills are from May through October.
 1. If the member keeps the electric bills current for a period of (12) twelve months, the security deposit will be credited to the member's electric billing or, if the consumer requests, a check may be issued for refund.
 - (b) For commercial accounts whose anticipated monthly electric bill is \$500 or greater, a deposit equal to two months electric bill will be required.
 1. If the commercial member keeps the electric bills current for a period of twelve (12) months, the security deposit may be credited to the member's electric billing or, if the member requests, a check may be issued for refund.

RESPONSIBILITY:

Consumer, Manager, and Office Manager

PROCEDURE:

As outlined in the above written policy.